

# Decision Schedule

<b>Meeting name</b>	<b>Portfolio Holder Decision</b>
<b>Meeting date</b>	<b>Decision Date</b>
<b>Date decisions published</b>	<b>02 April 2020</b>

<b>Item no.</b>	<b>Agenda item</b>	<b>Contact Officer</b>	<b>Decision</b>	<b>*Key/ Non Key</b>	<b>**Last date for call in</b>
	Corporate Debt Policy		<p>That the Portfolio Holder for Corporate Finance and Resources approves the implementation of the Corporate Debt Policy as detailed in Appendix 1.</p> <p><b><u>Reason for Decision</u></b></p> <p>The Policy will assist officers in ensuring collection rates are maximised and that residents and businesses are sufficiently safeguarded with regard to collection action.</p> <p>It is timely to review our approach to debt collectors and adopt a new policy at this time.</p>	Key	<b>7 April 2020</b>

## Call in

### **\*What is a Key Decision?**

A Key Decision is an [executive decision](#) likely to result in the Council:

- Incurring expenditure of £50,000 or more, or;
- Making savings or generate income of £50,000 or more, and/or
- Has a significant impact on two or more wards in the Borough and on communities living or working in those areas.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

### **\*\*What happens once a Key Decision has been made?**

When a [Key Decision](#) is made the decision shall be published within two clear working days of being made.

Copies of the notice of decision shall be published;

- In hard copy (upon request) at the main offices of the Council.
- By email which will be provided to all members.
- On the website.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

### **How can scrutiny members call in a Key Decision?**

The call-in request shall be on a completed [call-in request form](#) and include the names and signatures of six members excluding Cabinet Members, the decision making principles it is believed have been breached and also the reasons for this.